

MEETING: Board of Trustees, Georgia Military College, Sibley-Cone Library, Monday, October 19, 2009, 7:00 p.m.

PRESENT: Randall A. New, Chairman of the Board; Members: Carolyn T. Thomas, Thomas L. Davidson, Jr., Richard A. Bentley, George Hogan, Sr., Doris Renfroe, and Alberto C. Martinez, Jr.; MG Peter J. Boylan, President of Georgia Military College; and other interested parties.

ABSENT: None.

BUSINESS:

1. Chairman of the Board, Randall A. New, having declared a quorum to be present, called the meeting to order.
2. Mr. Hogan moved that the minutes of the meeting on July 13, 2009, be approved. Ms. Thomas seconded the motion. The minutes were approved by unanimous vote.
3. Dr. Davidson reported that the Finance Committee met prior to this meeting and found everything to be in good order.
4. Ms. Thomas made a motion to approve the Prep School Committee minutes as presented by COL Thornton. Ms. Renfroe seconded the motion, and the minutes were approved by unanimous vote. A copy of the Prep School Committee minutes is attached and made a part of these minutes.
5. Ms. Findley gave an enrollment report. A copy of her report is attached and made a part of these minutes.
6. Mr. Gray provided an update on construction projects for Georgia Military College. A copy of his report is attached and made a part of these minutes.

Mr. Gray invited the members of the Board to tour Usery Hall during Alumni Weekend on October 24.

7. Mayor Bentley made the motion to approve the August 29, 2009, Faculty Assembly minutes as presented by Dr. Holmes. Mr. Martinez seconded the motion, and the minutes were approved by unanimous vote. A copy of Dr. Holmes' executive summary is attached and made a part of these minutes.

Dr. Holmes presented the members of the Board with a copy of *Reflections*, the literary and

art journal for the junior college.

8. Mr. Craig provided a Georgia Military College Foundation fund-raising update.
9. Ms. Harrison reviewed the schedule of events for Alumni Weekend and invited the members of the Board to attend as many events as their schedules permit.

10. PRESIDENT'S REPORT

MG Boylan reported that the funding required from Georgia Military College for the completion of Usery Hall has been reduced from \$1.5 million to approximately \$250,000, which he expects will be requested from the Georgia Military College Foundation.

MG Boylan reported that enrollments at the Warner Robins campus are over 1,000 this quarter. He also reported that the Atlanta campus is growing rapidly.

MG Boylan has begun his fall legislative visits.

MG Boylan reported that installation of a new telephone system has been completed and that problems with the system are being resolved by staff in the Information Technology Department.

MG Boylan reported that plans for a new Columbus campus have been deferred as enrollments there are not increasing as anticipated.

MG Boylan invited the members of the Board to the Steinway Concert on Thursday, December 10, 2009, in the Goldstein Center for the Performing Arts and the President's Dinner on Friday, December 11, 2009, in the Legislative Chamber. Formal invitations will be mailed.

MG Boylan reported a good response to the piano concert which was held in the Legislative Chamber on October 8 in honor of Mrs. Beegee Baugh, who provided significant funding for the piano that was purchased for the Legislative Chamber.

11. The next meeting of the Board was scheduled for January 12, 2010.

12. There being no further business, the meeting was adjourned.

Randall A. New
Chairman

Carolyn T. Thomas
Secretary-Treasurer

Reviewed by: _____
MG Peter J. Boylan
President, Georgia Military College

Georgia Military College

Fall Quarter 2009

3 Year Comparison--Headcount and Credit Hour Enrollment Compared to Current

Current Figures as of October 17, 2009

Location	Headcount					Credit Hours					Revenue Fall Quarter 2009			
	Final	Final			%	Final	Final			%	Tuition		Tuition	Budget
	2007	2008	2009	Change	Change	2007	2008	2009	Change	Change	Rates	Budget	Revenue	Variance
Milledgeville Campus	1173	1251	1215	-36	-2.88%	16164	17253	18295	1042	6.04%		\$2,405,175	\$2,498,295	\$93,120
Cadets		248	244	-4	-1.61%		4299	4192	-107	-2.49%	\$4,170	\$1,000,800	\$1,017,480	\$16,680
Commuters		1003	971	-32	-3.19%		12954	14103	1149	8.87%	\$105	\$1,404,375	\$1,480,815	\$76,440
Sandersville Campus	65	83	91	8	9.64%	744	1027	1230	203	19.77%	\$105	\$110,985	\$129,150	\$18,165
Madison Campus	76	95	112	17	17.89%	769	1041	1140	99	9.51%	\$105	\$114,975	\$119,700	\$4,725
Augusta Campus	1110	1284	1276	-8	-0.62%	12486	14501	14834	333	2.30%	\$93	\$1,375,470	\$1,379,562	\$4,092
Valdosta Campus	888	1007	1120	113	11.22%	10401	12053	13527	1474	12.23%	\$92	\$1,130,680	\$1,244,484	\$113,804
Atlanta Campus	458	534	693	159	29.78%	5413	6571	8286	1715	26.10%	\$95	\$655,500	\$787,170	\$131,670
Robins Campus	849	908	1073	165	18.17%	8615	9686	11983	2297	23.71%	\$80	\$806,000	\$958,640	\$152,640
Columbus Campus	191	190	198	8	4.21%	2221	2277	2416	139	6.10%	\$105	\$256,200	\$253,680	(\$2,520)
Grand Total	4810	5352	5778	426	7.96%	56813	64409	71711	7302	11.34%		\$6,854,985	\$7,370,681	\$515,696

FY10 Matriculation

Revenue

\$923,314

Note: Milledgeville drop/add ended 9/18/09
 Sandersville drop/add ended 9/17/09
 Madison drop/add ended 9/16/09
 Augusta drop/add ends 10/23/09
 Valdosta drop/add ends 10/19/09
 Atlanta drop/add ends 10/19/09
 Robins drop/add ends 10/23/09
 Columbus drop/add ends 10/21/09

Refer Questions to:

Donna Findley

478.445.0751

dfindley@gmc.cc.ga.us

Georgia Military College

Fall Quarter 2009

3 Year Comparison--Final to Current Budgeted/Actual Five Quarter Hour Enrollments

Current Figures as of October 17, 2009

Location	2007--Final				2008--Final				2009				
			Total	%			Total	%		Current	Total	%	%
	Budgeted	Actual	Change	Met	Budgeted	Actual	Change	Met	Budgeted	Actual	Change	Met	08 to '09
Milledgeville Campus	3167	0	-3167	0.00%	3342	3451	109	103.25%	3491	3659	168	104.81%	106.04%
<i>Cadets</i>	850	0	-850	0.00%	843	860	17	101.99%	816	838	22	102.75%	97.51%
<i>Commuters</i>	2317	0	-2317	0.00%	2499	2591	92	103.67%	2675	2821	146	105.44%	108.87%
Sandersville Campus	220	149	-71	67.64%	163	205	42	126.01%	211	246	35	116.37%	119.77%
Madison Campus	132	154	22	116.52%	178	208	30	116.97%	219	228	9	104.11%	109.51%
Augusta Campus	2457	2497	40	101.64%	2614	2900	286	110.95%	2958	2967	9	100.30%	102.30%
Valdosta Campus	2000	2080	80	104.01%	2143	2411	268	112.49%	2458	2705	247	110.07%	112.23%
Atlanta Campus	1082	1083	1	100.06%	1125	1314	189	116.82%	1380	1657	277	120.09%	126.10%
Robins Campus	1655	1723	68	104.11%	1786	1937	151	108.47%	2015	2397	382	118.94%	123.71%
Columbus Campus	430	444	14	103.30%	445	455	10	102.34%	488	483	-5	99.02%	106.10%
Grand Total	11143	8130	-3013	72.96%	11796	12882	1086	109.20%	13220	14342	1122	108.49%	111.34%

Note: Milledgeville drop/add ended 9/18/09
 Sandersville drop/add ended 9/17/09
 Madison drop/add ended 9/16/09
 Augusta drop/add ends 10/23/09
 Valdosta drop/add ends 10/19/09
 Atlanta drop/add ends 10/19/09
 Robins drop/add ends 10/23/09
 Columbus drop/add ends 10/21/09

October 19, 2009

GMC ENGINEERING UPDATE

Project: Prep School

Estimated Cost: \$21,605,000.00

Issues/Concerns:

- Skanska is on schedule. Recent rains have significantly impacted roof installation and drying in of the building
- Skanska expects to use some of their project contingency funds to expedite roofing
- Skanska has saved \$1.3 million on their contracted price to date
- These dollars have been returned to the project and will be used to upgrade some portions of the project and to increase the scope
- Skanska expects to be complete in May 2010
- We have selected a furniture vendor and are moving forward with FF&E
- We will require an estimated \$250,000 from GMC to complete the project

Recent projects include:

- Construction is underway on the expansion in Valdosta
- Warehouse is complete in the vicinity of the lower practice field. We are installing ventilation fans and grading outside as weather permits.
- Bulldog club new BBQ pit behind the Horace Ray Field House is almost complete
- Significant dressing room upgrade for Goldstein
- Added a bathroom backstage in Goldstein
- Key card swipe system installed in Baugh Barracks
- Repaired a drainage problem in front of admissions
- Several furniture projects in the Library
- Added additional lights to the towers on the soccer field

- Parking lot construction to facilitate the expansion in Warner Robins is underway and grading for the new building began last week
- Johnson Controls replaced a compressor under warranty on the NAB II chiller and this repair has eliminated our HVAC problems in NAB II

As well as many other maintenance projects around campus.

We are continuing to prepare for our EPA peer audit next week. Our peer auditors will be here Tuesday and Wednesday to inspect our facilities and review our programs. At the completion of the audit we will be required to submit a report to the EPA identifying any deficiencies. We will have 60 days after the submission of the report to correct all of the deficiencies. At the completion of our audit, we will be expected to begin an Environmental Management System (EMS) to oversee our current policies and programs. This system must have the following elements: Policy, Planning, Implementation and Operation, Checking and Corrective Action, and Management Review.

**Georgia Military College Prep School Report
2009-2010**

Enrollment

Beginning enrollment	August '09	507
Current enrollment	October '09	507

Prep School Scholarships

Awarded \$149,736 in needy scholarships

191 actual applications with 144 who qualified

69 minority scholarships awarded totaling	\$94,203
75 non-minority scholarships awarded totaling	\$55,533

**Scholarships ranged from \$47 to \$1,744.
Awards were based upon degree of need, academic performance,
and disciplinary record.**

Discipline

**Discipline continues to be closely monitored. 3 students, as compared to 4 this time
last year, have been suspended.**

Curriculum

The Georgia Performance Standards serve as the curriculum for middle and high school classes. Standards have been adopted for Physical Education (P.E.) and our teachers will be attending the training in October. Members of the faculty continue to attend training and workshops provided by the Georgia Department of Education and various other discipline specific organizations, such as The National Councils of Teachers of English/Math/Science/Social Studies.

The faculty participated in professional development from January until May with a study of instructional strategies based on Robert Marzano's book, *Classroom Instruction that Works*.

We continue to promote the use of critical thinking in the classrooms. Eight of our faculty members attended the GMC Critical Thinking and Socratic Questioning Conference led by Dr. Richard Paul.

We have adopted the Georgia Teacher Evaluation Program as the tool to evaluate our faculty. Inez Hawkins came and led the orientation session for our teachers so that they would be versed on this program. Implementation will begin SY 09-10.

SACS

The Prep school has been accredited by the Southern Association of Colleges and Schools, which is now under the umbrella of Advance-Ed, for 89 years. In March we will have our 5-year on-site visit by an Accreditation Team. The entire faculty is serving on various committees in preparation for this visit.

Advanced Placement (AP) Classes

This year we have doubled our AP class offerings to include along with AP Statistics and AP Calculus, AP Biology and AP English Language and Composition/American Literature. AP Biology is a senior level course and AP English Language and Composition/American Literature is a junior level course. We have 29 seniors, 47% of the class, enrolled in AP courses, and we have 39 juniors, 62% of the class enrolled in an AP class. This means that 26% of our high school students are part of our AP Program. We are exploring our options for expansion of our AP Program to include history next year.

Joint Enrollment

This year we have 29 out of 61 seniors, 47% of the Senior Class, enrolled in Joint Enrollment classes through Georgia Military College.

SAT Information for the Class of 2009

- **GMC 2009 Graduating Class: 60 Students**
 - **85% of the graduating class took the SAT and 73% took the ACT and 58% took both**
 - **SAT average for all graduates: Verbal: 509 Math: 503**
 - **SAT average for top 75% of graduates: Verbal: 541 Math: 538**
 - **ACT average for all graduates: English: 20.9 Math: 20.5**
 - **ACT average for top 75% of graduates: English: 21.9 Math: 21.6**

Scholarships Awarded to the Class of 2009

Rheem Scholarship	\$1,500
Baptist Heritage Scholarship—Mercer	\$1,500 (4 year renewable)
Georgia Mining Association	\$500
Rotary Club	\$1,000

Exchange Club Youth of the Month	\$100
Exchange Club Youth of the Month	\$100
STAR Student	\$500
Kids Matter Scholarship	\$5,000
Dublin Rotary Club	\$1,000
GCSU Faculty Choice Award	\$1,000
ROA/Old Capitol Chapter	\$1,000
Masonic Lodge	\$1,500
Masonic Lodge	\$1,500
Robert C. Byrd	\$1,500 (4 year renewable)
Navy ROTC	\$180,000
Army ROTC	\$170,000
Army ROTC	\$170,000
Total	\$546,700

HOPE Eligibility

For the Class of 2009, 40 of the 60 graduates, or 66%, were eligible for the HOPE Scholarship Program.

Seven Year Club

The Seven-Year Club recognizes students who have attended GMC since 6th grade. The class of 2009 had 39 members who have attended GMC for all seven years.

Duke TIP

The Duke University Talent Identification Program (Duke TIP) identifies gifted children and provides resources to nurture the development of these exceptionally bright youngsters. In order to qualify for this program, a student must have scored at the 95th percentile or higher on a grade-level standardized achievement, aptitude, or mental ability test. This year 19 GMC 7th graders qualified for Duke TIP.

Character Education Program

We are in the 3rd year of the expansion of our Character Education Program. We have been working toward applying to become a National School of Character, which we plan to do in December of 2010. This program is sponsored by the Character Education Partnership, and its goal is “to identify, honor, and showcase exemplars in character education and facilitate their leadership in mentoring others.” Pam Grant and Kim Leben will be attending the Character Education Partnership National Conference in October.

We have added three new formal Character Education programs this year. The 6th and 7th graders are participating in programs designed by the Josephson Institute. The focus of the 6th grade component is the “ConnectWith Character” program which introduces students to the six pillars of character. The focus of the 7th grade component is the “Wise Lives” program which explores the choices great people in history made and applies those lessons to the lives of young people today. The 9th – 12th grade students have participated in the “Winning With Character” program through their JROTC classes during the first quarter of the 09-10 school year.

Last spring, Col. Patrick Toffler, head of the U.S. Military Academy’s Office of Institutional Research, and LT Col. Joe Doty, of the Army Center of Excellence for Professional Military Ethics, the United States Military Academy at West Point, visited GMC. They had the opportunity to learn about and evaluate the prep school’s character education program. Both men had very favorable responses to our program, and were very impressed with its quality.

Band/Choral Program

GMC’s band program, under the direction of Major Charlie Harbor, continues to grow and flourish. Currently, we have 67 members in our high school band and 135 middle school students who take band classes every day. Our high school band attended their first Marching Festival of the year in Hawkinsville the first of October and received a superior rating. They have plans to attend two more Marching Festivals in the upcoming months.

Major Christopher Graddick is our new choral director. He has already expanded the program with the addition of an 8th grade chorus. Both the 8th grade and the high school chorus have many performances planned for this school year. Two of the upcoming ones are performances for Veterans Day and Alumni Weekend. The GMC High School Chorus attended the High School Chorus Day at Georgia College and State University. This year the spring musical for the prep school will be *Into the Woods*.

Odyssey of the Mind

Odyssey of the Mind is an international program that involves students in grades K-12 and those in college in creative problem-solving. The students compete at regional, state, and world level tournaments. Three years ago, Emily Fairbrass brought the program to GMC middle school, coaching three teams of five to seven students. Last year, all three teams advanced to state finals and one team to World Finals. This year, we have added a high school team and Jennifer Duckworth, the 6th grade science teacher, will serve also serve as a coach.

The following were in attendance at a meeting on October 9, 2009 for the presentation of the 2009-2010 Prep School Report:

COL John Thornton – Principal, GMC Prep School
LTC Pamela Grant – Assistant Principal, GMC Prep School

Mr. Randall New – Chairman, GMC Board of Trustees
Mr. Alberto Martinez, Jr. – GMC Board of Trustees
Mrs. Kimberly Mountain – GMC Prep School

Certifying Official (PRINT NAME): _____

Official's Title: _____

Signature: _____ **Date:** _____

Sworn to and subscribed before me this
_____ day of _____ 20____.

Signature: _____

Notary Public Seal

Georgia Military College

Faculty Assembly Minutes

August 29th, 2009 @ 1:00 p.m. – Goldstein Center for Performing Arts

Faculty Members Present: See Attached List

Items Discussed:

1. The Atlanta campus reported two new faculty members. The Augusta campus reported one new faculty member. Warner Robins reported one new faculty member. Valdosta reported one new faculty member.
2. Dr. Holmes called for Old Business. None reported.
3. Dr. Holmes called for New Business. None reported.
4. Dr. Holmes asked each Division Chair to give a report on the division meetings:
 - a. Dr. Ramona Rice reported for the Natural Sciences Division (Attachment 1).
 - b. Leverett Butts reported for the Humanities and Education Division (Attachment 2).
 - c. Jeffery Wells reported for the Social and Behavioral Sciences Division (Attachment 3).
 - d. Blair Dietrich reported for the Mathematics and Business/CIS Division (Attachment 4).
 - e. Susan Isaac c/o Cathy Carter reported for the Learning Support Services Division (Attachment 5).
 - f. Christy James c/o Jack Hayes reported for the Criminal Justice Division (Attachment 6).
 - g. Glen Phillips reported for the Library (Attachment 7).

Dr. Holmes asked for any other business. There being no further business, the motion to adjourn the meeting was made, motion seconded, and it was unanimous to adjourn the meeting. The meeting adjourned at 1:15 p.m.

Philip M. Holmes, Ph.D.
VP for Academic Affairs and
Dean of Faculty

Date

Barbara K. Bridges
Executive Assistant

Date

Georgia Military College

Faculty Assembly Minutes

August 29th, 2009 @ 1:00 p.m. – Goldstein Center for Performing Arts

Approved

Disapproved

Peter J. Boylan
President

Date _____

[illegible]

the Board of Trustees recorded as _____ (in favor) and _____ (opposed).

Chairman _____ Date _____
GMC Board of Trustees

Secretary	Date
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